

General Information

LOCATION & DATES

Orlando World Marriott
Palms Ballroom
8701 World Center Drive
Orlando, FL 32821

Friday, October 18 to Sunday, October 20, 2019

EXHIBITOR MOVE-IN

Thursday, October 17 8:00 AM to 5:30 PM

NOTE: After 4:30 PM, overtime rates will be in effect.

SHOW HOURS

Friday, October 18	12:00 Noon to 5:30 PM – Exhibit Hall Open
Saturday, October 19	7:30 AM to 5:30 PM – Exhibit Hall Open
Sunday, October 20	7:30 AM to 3:30 PM – Exhibit Hall Open

EXHIBITOR MOVE-OUT

Sunday, October 20 3:30 PM to 7:00 PM

NOTE: All day Sunday, overtime rates are in effect. Outbound shipments will be handled on overtime and an additional surcharge will apply.

Outside carriers must be checked in by **Sunday, October 20 at 5:00 PM**. Please see the Move-Out Information sheet in this Manual for more details.

STANDARD BOOTH EQUIPMENT

Elite (20' x 30') option:

6 – 6' White Draped **Tables**
12 – Padded Side **Chairs**
6 – **Wastebaskets**
20' x 30' Standard **Carpet Padding**
1 – 7" x 44" **ID Sign** (with Company Name & Booth #)

Gold (10' x 20') option:

8' High Blue & White Draped **Backwall**
3' High Blue Draped **Siderails**
1 – 6' White Draped **Table**
4 – Padded Side **Chairs**
1 – **Wastebasket**
1 – 7" x 44" **ID Sign** (with Company Name & Booth #)

Platinum (20' x 20') option:

4 – 6' White Draped **Tables**
8 – Padded Side **Chairs**
4 – **Wastebaskets**
1 – 7" x 44" **ID Sign** (with Company Name & Booth #)

Silver (10' x 10') option and Preferred IT Vendors:

8' High Blue & White Draped **Backwall**
3' High Blue Draped **Siderails**
1 – 6' White Draped **Table**
2 – Padded Side **Chairs**
1 – **Wastebasket**
1 – 7" x 44" **ID Sign** (with Company Name & Booth #)

The exhibit hall is carpeted with a **multi-colored** print.

NOTE: Wifi is being provided to sponsors in the Exhibit Hall by of eClinicalWorks and Focus Technology Solutions.



General Information (cont.)

HARGROVE ADVANCE ORDER DEADLINE

Hargrove's advance prices apply to orders received with payment by:
Thursday, September 26, 2019



Questions? 301.306.4627 or exhibitorservices@hargroveinc.com

ADVANCE SHIPPING

Advance shipping begins **Friday, September 13 at 8:00 AM** and ends **Friday, October 11 at 4:00 PM**.

Advance shipping address:
(Your Company Name & Booth Number)
eClinicalWorks 2019
c/o Hargrove
JM Freight Logistics
3315 Maggie Blvd
Suite 300
Orlando, FL 32811

NOTE: Tote bag insert shipments must be shipped to the designated address. Please see the SHOW MANAGEMENT INFORMATION section of this manual for more information.

DIRECT SHIPPING

Direct shipping will begin on **Thursday, October 17 at 8:00 AM**.

Direct shipping address:
(Your Company Name & Booth Number)
eClinicalWorks 2019
c/o Hargrove
Orlando World Marriott
Palms Ballroom
8701 World Center Drive
Orlando, FL 32821